



## Lincoln Trail College H.L Crisp Educational Center Telecommunications Job Fair Day

Our 24th annual job fair will be held Wednesday, April 19th, 2017 at the Lincoln Trail College Harry Crisp Education Center near Robinson, Illinois. This is your chance to meet the Broadband Telecom class of 2016-2017. As an employer, you know how hard it can be to find well-trained and educated personnel. Our job fair will allow you to address the entire group of present and some past graduates to tell them about your company and yourself. For those who might like to interview prospective employees, office space will be provided for private sessions. These students will be available to work beginning the middle of May.

No schedule is set as of yet, but we will be having our Advisory Council meeting that morning with lunch to follow and you are invited to join us for lunch. After lunch, employers are encouraged to meet with students to discuss future plans. We expect that some of you might want students to fill out employment applications during this time, or to even conduct job interviews.

**There is *no obligation* on your part to hire or interview any students. Even if you are not anticipating hiring anyone in the near future, we still encourage you to come on in, enjoy the day, have lunch on us, tour our training facility, and tell our students what your company does and what skill areas you look for when you need a new employee.**

As April 19<sup>th</sup>, 2017 draws near, we'll firm up our plans and send an agenda to those who respond. If you or someone in your company is interested in attending or would like more information, please call us at Lincoln Trail College (618) 544-8252. You can register by completing the registration form accompanying this letter. Fax to (618) 544-7259, or send to Lincoln Trail College, H. L. Crisp Educational Center, 9998 N State Hwy 1, Robinson, IL 62454, Attn: Jesse Allen. You may also e-mail your registration information to [Allenj@iecc.edu](mailto:Allenj@iecc.edu).

The last several years have been very successful and we hope that you can attend this upcoming Job Fair Day!

If this form has come to you by mistake please forward to the appropriate person. If you have any information on employment in the Telecom or IT industry (who is, or is not hiring) we would appreciate your input.

Sincerely,

*Jesse Allen*

Jesse Allen  
Program Director

*Travis Matthews*

Travis Matthews  
Lead Instructor

*Tom Baird*

Tom Baird  
Instructor

Broadband Telecom  
Lincoln Trail College  
Robinson, IL 62454  
(618) 544-8252; (618) 544-7259 Fax  
Email: Allenj@iecc.edu

Registration Form  
Telecommunications Job Fair Day  
April 19, 2017

**Please Print**

Attendees(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone# \_\_\_\_\_ FAX# \_\_\_\_\_

Email \_\_\_\_\_

**Special Needs**

Office space for interviews \_\_\_\_\_

Will send job applications prior to Job Fair \_\_\_\_\_

Will be taking applications for employment at Job Fair \_\_\_\_\_

Will be attending lunch \_\_\_\_\_

Other \_\_\_\_\_

**Lodging (LTC is not responsible for reserving these arrangements):**

Best Western  
1500 W. Main St.  
Robinson, IL 62454  
(618) 544-8448

Quail Creek Country Club  
P.O. Box 243  
Robinson, IL 62454  
(618) 544-8674

Country View Inn & Suites  
100 Abraham Lincoln  
Robinson, IL 62454  
(618) 544-4222

Closest larger towns: Terre Haute (45 mi) and Vincennes, IN (40 mi)